

NORTHEAST METRO 916 CAREER & TECHNICAL CENTER

Medical Careers Course Outline

Instructor Information:

Name: Raina Cuthbert

Email: rcuthber@916schools.org

Phone: 651-415-5528

Office hours (E3753): 7:00-8 AM & 2:30-3:00 PM and by appointment

Welcome to Medical Careers! This is my fourth year teaching at 916 Career & Tech. I am a Registered Nurse with a BSN from Boise State University. I also has a Bachelor's Degree in clinical laboratory science from the College of St. Scholastica. My experience in the field of nursing includes medical/surgical, oncology, orthopedics, telemetry hospital units, as well as urgent care, occupational health, insurance reimbursement and long term care.

Instructor Notes:

1. This program is in preparation for college healthcare related programs.
2. Upon successful completion of this program, students are eligible to take the Minnesota Nursing Assistant/Home Health Aide competency exam.
3. Progress reports will be sent home upon request. Midterm reports will be mailed for students who are either failing or not making adequate progress.
4. Students and parents are encouraged to access parent portal to check on the progress of their student.

Course Information:

Course Goal: *Medical Careers is designed for students interested in health care careers. This course emphasizes major components of basic nursing skills related to patient care.*

Essential Learning Outcomes:

1. Understand health care trends, systems and career opportunities
2. Demonstrate competency in CPR and First Aid
3. Demonstrate competency in basic nursing skills and concepts
4. Master pronunciation, spelling and interpretation of medical terms
5. Develop employment skills in a professional work environment

Articulation:

Students will qualify for the following college credit if they complete the necessary coursework, receive an A or B grade and enroll in one of the affiliated college programs.

- Introduction to Healthcare, 3 credits, Century College, Normandale, HTC
- Medical Terminology, 2 credits, Century College, ATC, Normandale, Central Lakes, HTC, SCTC
- Nursing Assistant/Home Health Aide, 4 credits, Century College, Normandale, HTC, ATC, SCTC, RCTC, Central Lakes, MN State College SE
- CPR, 1 credit, Century College

Certifications:

- American Heart Association Health Care Provider CPR (BLS)
- Minnesota Nursing Assistant/Home Health Aide

Student Organization:

Students will have the opportunity to be a part of the Health Occupation Students of America (HOSA). As a member of HOSA, students have the opportunities to attend conferences, participate in leadership seminars, compete in skills competitions and more! Learn more at: www.hosa.org

Student Expectations:

Professional skills:

Students are awarded 3 points per day for professional skills. Some examples of professional skills include attending classes, arriving on time, following classroom expectations and treating instructors, guests and fellow students respectfully. Points are entered into the grade book at the end of every week.

Attendance:

Students follow their home school calendar and are expected to attend all scheduled classes and labs on those days. If a student needs to arrive late or leave early, a note from the **home school** stating the nature of the absence and dates required. This note will be taken to the Career & Tech office before coming to class. Please make sure to call or email if not in attendance for the day.

Late Assignments/Tests:

Students are expected to turn assignments in on time. Late assignments will be accepted for 70% of total points up until the exam date for that unit. If a student has an absence from school, the assignment is due on the date of their return for the full point value. If a student misses an exam date, they have 1 week from the date of the exam to make it up. The **only** accurate place to check student grade progress is in the student and parent portal. Other online class management tools (Google Classroom or MindTap) will not reflect an accurate picture of current grade.

Grade Distribution:

A	90-100	%
B	80-89	%
C	70-79	%
D	60-69	%
F	<60	%

Special Accommodations:

If you have a special learning need or issue, it works to your advantage to notify your instructor immediately if special devices or assistance will help you in this class. Assistance is available for eligible students and those who need extra support.