

CAREER & TECHNICAL CENTER

Maintenance Environmental Services (MES) Syllabus

Course Outline:

Maintenance and Environmental Services teaches necessary skills for entry-level custodial and cleaning positions. By mastering these skills, students develop confidence in their ability to successfully enter the world of work. These skills are not only job appropriate, but provide independent living skills such as kitchen cleaning, doing laundry, and cleaning bathrooms.

Student Supplemental Materials/Textbook:

Literature, notebook paper and writing utensils will be provided by the instructor.

Student Essential Learning Outcomes

Once you have successfully completed MES you will:

- 1.) Increase ability to investigate career opportunities and career paths within the maintenance industry.
- 2.) Demonstrate a positive work ethic and employability skills required in the industry.
- 3.) Identify and apply ethical practices used in the maintenance industry.
- 4.) Apply basic safety procedures.
- 5.) Demonstrate and perform knowledge and skills necessary in intermediate cleaning tasks.
- 6.) Apply academic skills specific to the maintenance industry.
- 7.) Identify and perform advance cleaning and maintenance procedures at a professional level.

Attendance: Students follow their home school calendar and are expected to attend all scheduled classes and labs on those days. If you need to arrive late or leave early, please bring a note from your home school (parent notes are not accepted) stating the nature of your exception and dates required. This note will need to be taken to the Career & Tech main office before coming to class.

Instructor notes: Students arriving after the start time will be recorded as tardy. No food or beverages will be allowed in the classroom. Cell phones will NOT be allowed.

Dress Code:

Must wear toe-closed shoes (no sandals) and dressed in an appropriate work environment manner (no hats, wearing of hooded sweatshirts, sagging of pants, or excessive skin showing).

Grading

100-90%	A
89-80%	B
79-70%	C
69-60%	D
Below 59%	F

Course Units/Assignments:

Basic Application

- Introduction in the cleaning field.
- Manual cleaning such as: dusting, sweeping, mopping, etc.

Intermediate Application

- Identify and demonstrate proper care of supplies and equipment.
- Demonstrate intermediate cleaning services such as glass cleaning, wall washing, etc.

Advanced Application

- Demonstrate skills by performing hard floor care procedures, such as spray buffing, light scrubbing, stripping, and refinishing floors.
- Demonstrate skill in the care and maintenance of carpeting such as spotting, shampooing, and extraction, etc.

Certifications

- Certification of Occupational Proficiency

Contact Information:

Mike Keenan, MES Instructor

Email: mkeenan@916schools.org

Phone: 651/415-5524

Northeast Metro 916 Intermediate School District